

Minutes
**Emergency Medical Services
Council**

Date: **SEPTEMBER 19, 2008**
150 North 18th Avenue, Suite 540-A
Phoenix, Arizona

MEMBERS PRESENT:

Ben Bobrow, Chairman
Sgt. Martyn Fink
Paul Coe
Rodney Reed
Daniel Spaite
Janine Anderson
Mark Venuti
Robert Ramsey
David Ridings
Roy Ryals
Charlie Smith
Gene McDaniel
Jerry Stein
Ronalee Quarles
Joe Gibson
Coy Amerson

ATTENDANCE BY TELECONFERENCE:

Michael Ward
Michael Hagerty
Kurt Krumperman
Mike Evans

ADHS STAFF:

Terry Mullins, Bureau Chief
Ed Armijo
Joel Bunis
Vicki Conditt
Maria Herbert
Angie Cauthon
Peggy Lahren
Robin Gil
Noreen Adlin

MEMBERS ABSENT:

Scott Petersen
Dale Woolridge
Misty Cisneros
Stewart Hamilton
John Gallagher
Taylor Payson
Bobby Ruiz
Marcia Barry
Jeff Daniel

I. CALL TO ORDER

Dr. Ben Bobrow, Chair called the meeting of the Emergency Medical Services Council to order at 10:35 a.m.

A quorum was present.

II. DISCUSSION AND ACTION ON THE MINUTES OF APRIL 18, 2008

Dr. Ben Bobrow asks for motion to approve minutes of APRIL 18, 2008. Charlie Smith motioned to approve the minutes, seconded by Mark Venuti. The motion was approved

Dr. Ben Bobrow asks for motion to approve minutes of the June 04, 2008 Special Meeting to approve changes in R9-25-504 required by HB 2365. Charlie Smith motioned to approve the minutes, seconded by Mark Venuti. The motion was approved

III. REPORTS

a) Chairman's report

Dr. Ben Bobrow, Chair announces official new board members, Bobby Ruiz who is representing the largest EMT employer and Joe Gibson who is the AEMS representative. Marilyn Price has been nominated as the vacant Lay member. Her application is in process.

Bureau Chief's report

Terry Mullins, Bureau Chief for Emergency Medical Services and Trauma Service requested a revision of the schedule to accommodate a brief presentation on the AZ ESAR-VHP program by Will Humble who would arrive late. If Mr. Humble did not arrive, Terry Mullins would provide an overview. Dr. Bobrow approved the request.

Terry Mullins reported that with the approval of the first non level I Trauma center (Summit Health Care in Show Low Arizona) and additional applications and letters of interest, it was important to establish a work group to develop resources and information for Regional EMS Council use as they accommodate additional trauma centers and the necessary alterations in transportation guidelines for EMS Providers. He requested volunteers from this Council and had, or will request additional members from STAB, MDC and the four EMS Regions. Anyone interested should contact him.

Approximately 30 minutes into the meeting Will Humble arrived. Dr. Bobrow introduced Will Humble, Deputy Director who gave a brief report on the AZ ESAR-VHP (Arizona Emergency System for the Advanced Registration of Volunteer Health Professionals), pre-registration for emergency preparedness volunteer program. He described the purpose of the program, described the application process, and described the benefits of the program. He responded to questions about whether an employer would receive notification when a staff member registered (No, this was the duty of the employee) and closed by sharing information on the application URL: <http://www.azdhs.gov/volunteer>.

IV. DISCUSSION AND ACTION ITEMS

a) Approve rule change to allow all levels of EMT to administer and self administer 2-PAM and Atropine in a perceived emergency and amend R9-25-503, Table 1 to reflect the change

Mark Venuti motioned to approve, seconded by Charlie Smith. The motion was approved.

b) Approve revised Ondansetron drug profile

Charlie Smith motioned to approve, seconded by Mark Venuti. The motion was approved.

c) Approve 2009 meeting schedule

Terry Mullins requested that the discussion of the meeting schedule be delayed until after the review of the bylaws for the Rules and Disaster Preparedness committees. Dr. Bobrow approved the request.

Following the review of the above mentioned documents, Terry Mullins reported that AZFDA, AzAA and NAEMSP conferences require a change in the schedule. The schedule was revised as follows:

- January EMS Council meeting would be January 20, 2009

The following committee meetings would maintain the same dates as listed but start times (and room number, an ADHS logistics change) would be changed as follows:

- | | | |
|-----------------------------------|------------|----------------------|
| • Rules Committee | 10:00 a.m. | Conference Room 540A |
| • Education Committee | 12:00 a.m. | Conference Room 540A |
| • PMD | 2:00 p.m. | Conference Room 540A |
| • Disaster Preparedness Committee | 3:00 p.m. | Conference Room 540A |

A motion to approve the amended schedule was made by Charlie Smith, seconded by Roy Ryals. The motion was approved.

d) Approve ATV training curriculum

Janine Anderson provided an overview of the document. There was discussion regarding research suggesting the need for variability in oxygen percentages in different clinical presentations. Dr. Bobrow acknowledged the work of the Education committee in the development of this important learning resource. Janine Anderson made a motion to approve the ATV training curriculum, seconded by Mark Venuti. The motion was approved.

e) Approve CPAP training curriculum

Janine Anderson provided an overview of the document. There was discussion about a lack of clinical evidence supporting the use of the device as well as the potential for undiscovered complications resulting from the device. Dr. Bobrow acknowledged the work of the Education committee in the development of this important learning resource. Janine Anderson made a motion to approve the CPAP training curriculum, seconded by Charlie Smith. The motion was approved.

f) Approve pediatric burn protocol

Terry Mullins presented this document in the absence of member Dale Woolridge. The protocol had previously been approved by MDC. There was discussion about adding the word “Pediatric” in the title, and an argument was presented for adopting the protocol as appropriate for all ages. On behalf of Dr. Woolridge, Terry Mullins made a motion to approve the protocol with the addition of the word “Pediatric” in the title, seconded by Ronalee Quarles. The motion was approved.

g) Approve Disaster Preparedness Committee bylaws

Kurt Krumperman and Terry Mullins provided an overview of the document. There was discussion on a few inconsistencies in the bylaws that were contradictory to the bylaws of the EMS Council – the parent entity. Terry Mullins replied that these contradictions had been noted, but that the Bureau preferred to resolve these in a formal housekeeping review of all bylaws beginning in January of 2009. There was further discussion on adding Ex-Officio representation from Arizona Department of Emergency Management and the ADHS Bureau of Emergency Preparedness and discussion on the frequency of meetings. Charlie Smith made a motion to approve the bylaws amending Article V, Section 1 as follows. The motion was seconded by Gene McDaniel. The motion was approved.

ARTICLE V, MEETINGS

Section 1. Regular Meetings

~~The regular meetings of the Committee shall be held not less than three times per year, at a time~~

~~and place designated by the Chair and the Bureau.~~ **The Committee shall meet at least one time annually and other meetings will be scheduled as needed.**

h) Approve Disaster Preparedness Committee membership

Charlie Smith motioned to approve the membership on the Disaster Preparedness Committee as presented, seconded by Roy Ryals. There was discussion on representation from other existing disaster preparedness groups and difficulties ensuring quorum. Roy Ryals asked Charlie Smith if he would consider amending his earlier motion to include Ex-officio representatives from Arizona Department of Emergency Management and the ADHS Bureau of Emergency Preparedness. Charlie Smith revised his motion, seconded by Roy. The motion was approved.

ARTICLE III, MEMBERS

Section 1. Committee Membership

Membership of the Committee shall consist of 9 members and include a diverse representation of individuals from throughout the state. There shall be at least 1 committee member nominated by each of the four EMS regions in addition to the Chair. One other member of the committee must be a member of the Emergency Medical Services Council. **An ex-officio representative will be requested from Arizona Department of Emergency Management and the ADHS Bureau of Public Health Emergency Preparedness.**

Section 5. Quorum

A simple majority of the members of the Committee in person or by telephone shall constitute a quorum. Quorum will be determined by those actual members of the Committee and without consideration of vacant membership positions. **Ex-officio members shall not be considered for quorum.**

i) Approve Rules Committee bylaws

Members requested that items (IV i) and (IV j) be reviewed and voted on as a single item. Dr. Bobrow approved the request.

j) Approve Rules Committee membership

Mark Venuti and Terry Mullins presented the document. Mark Venuti and Terry Mullins identified changes that needed to be made and some discussion ensued. Mark Venuti motioned to approve the Bylaws and membership as follows, seconded by Charlie Smith.

Article I, Purpose

The Rules Committee (Committee) of the EMS Council (Council) assists the ~~AHDS~~ **ADHS** Bureau of Emergency Medical Services and Trauma System (BEMSTS) in revising emergency medical services rules as requested by the Bureau **in consultation with the Council.**

Article II, Committee Liaison

The intent of this Article is to provide for the timely and appropriate exchange of information ~~regarding disaster preparedness planning and response between the Committee and the Council~~ **between the Bureau of Emergency Medical Services and Trauma System and the Council.** The ADHS Bureau of Emergency Medical Services and Trauma System (BEMS) Bureau Chief or his/her designee is the Department's liaison to the Committee.

The BEMS Bureau Chief or his/her designee shall provide staff support and technical assistance to the Committee as needed. He/she shall make every reasonable effort to inform the Committee of pending actions and/or issues which may be within the scope of the consultative and advisory duties of the Committee.

Article III, Members, Section 1 **Committee Membership**

Membership of the Committee shall consist of no more than **9 15** members and include a diverse representation of individuals from throughout the state. There shall be committee members selected from each of the four EMS regions **and one additional member from the Emergency Medical Services Council.**

Article V, Meetings, Section 1, **Regular Meetings**

~~The regular meetings of the Committee shall be held not less than quarterly, at a time and place designated by the Chair and the Bureau.~~ **The Committee shall meet at least one time annually and other meetings will be scheduled as needed.**

The motion was approved. Terry Mullins and Mark Venuti would contact the previous members to identify continued affiliation with assigned positions and continued interest in participation.

V. **REPORTS**

a) State Trauma Advisory Board – Vicki Conditt

Vicki Conditt reported that there are four new STAB members as a result of legislation passed this session: a Neurosurgical Representative, an Orthopedic Representative, a Trauma Nurse Representative and a Pediatric Representative. She also reported that there are three applications pending for level IV Trauma Center designation. Also, two Road Show presentations (we BEMSTS staff visit with interested hospitals about the social and financial benefit of becoming a trauma center) are pending, one in Wickenburg and one at Yavapai Regional Center. Last week Governor Napolitano issued an Executive Order mandating that ADHS work to increase the number of trauma centers participating in the trauma system, particularly in rural and frontier Arizona; hire a trauma medical director; and increase the number of health care institutions submitting data to the State Trauma Registry.

b) Medical Direction Commission

No report since the meeting was cancelled due to a lack of quorum

c) Education Committee – Janine Anderson

Last committee meeting was May 15 when the ATV and CPAP documents were completed. The next item on the Education Agenda is looking at the new curricula changes and the education standards and the scope of practice with the upcoming revisions. We have also put on hold the task force on contact hours. Joel Bunis has given them an update on what the requirements for EMS Instructors were and looked at the instructional strategies and haven't really come up with anything yet. Next meeting is November 13, 2008

d) Regional Emergency Medical Services Councils

i. NAEMS – Paul Coe

At the August regular meeting they identified additional funds for provider assistants, a special screening meeting was held.

ii. AEMS - Joe Gibson

The facility that used to be called Mesa General Hospital is changing its name to Arizona Regional Medical Center and is opening sometime in October, spearheaded by the Advance Cardiac Specialist Group, Dr. Robert Segal. This will be an important, new resource for the northwest area of Mesa. In the West Valley of Maricopa County the hospitals got together for a joint project to evaluate a no-diversion practice. The project began September 8th and will end after 30 days. They will evaluate the results and compare their results with the southeast sector initiative. Some changes were made at the last functional group, including recommendations from Phoenix Children's Hospital dealing with Glucagon and Diazepam. They have received input from East Valley Medical Directors on outlines for STEMI activity and have received some feedback from the burn center, updating the Burn Protocol available on-line. The 9th Annual EMS Odyssey is scheduled for May 28-29, 2009.

iii. WACEMS

Rod Reed reported the results of recent officer elections, Bill Johnston is still the President of WACEMS and Jake Barlow is Vice-President, Mike Caswell is Secretary, and Al Masse is the Treasurer.

iv. SAEMS

Taylor Payson reported that on September 29-30, 2008 there will be an EMS Summit in Tucson. Dr. Dan Spaite announced the closure of the St. Mary's Burn Unit and that the southeast region no longer has a burn unit facility available.

e) National EMS Initiatives Standing Committee

i. Terry Mullins reported on behalf of the National EMS Initiatives Standing Committee Chairs. The Chairs have been asked to prepare a report for EMS Council and MDC identifying options for the Arizona response to national changes and listing both pro and con items for each option. The report will be presented to the MDC and EMS Council at the January 20, 2009 meeting

ii. Rules Office Report

Maria Herbert reported the following actions on regulatory items from the last EMS Council meeting:

- File changes to R9-25-501 and R9-25-503 Administer, train, test, approve and document training, etc. of EMT on the administration of Tuberculin PPD
- File changes to R9-25-503, Table 1:
 - Removing the classification, "Anti-emetics";
 - Addition to Tuberculin PPD;
- Posting the approved Cardiac arrest center protocol
- Posting the approved EZ-IO curricula

- Posting the approved Pediatric Heat Exposure protocol
- Posting the approved Pediatric Shortness of Breath protocol
- Posting the approved LMA curricula
- Notice was filed for House Bill 2365.

iii. Data and QA Section Report

Joel Bunis announced the new Data and Quality Assurance Section, developed through staff reorganization within the Bureau of EMS and Trauma System. This section has been charged with developing data importation, storage and reporting mechanisms as well as technical assistance services.

iv. Legislative Report

Terry Mullins presents the EMS Council with a list of the most current Legislative report.

v. PACES Report

There was no report, Dale Woolridge was absent.

VI. **CALL TO PUBLIC**

There was a call to the Public and there was no response

VII. **MEMBERS EDUCATIONAL AND INFORMATIONAL ANNOUNCEMENTS**

There were no announcements to be made

VIII. **NEXT MEETING**

The next meeting is January 20, 2009

IX. **ADJOURNMENT**

The meeting was adjourned at 12:45